

Parish of HIGHAM FERRERS
NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT –
A Meeting of the Town Council will be held at the Town Hall, Market Square, Higham Ferrers on
the **TWENTY-EIGHTH day of SEPTEMBER 2021 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

AGENDA

1. **APOLOGIES**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**
To approve and sign as a correct record the minutes of the meeting held on the 31st August 2021.
4. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each. If the item raised by the member of the public is not on the agenda the Clerk will advise how the issue will be addressed. No decisions can be taken under this item.
5. **MAYORS ANNOUNCEMENTS**
To receive a verbal report from the Mayor.
6. **TOWN CLERK'S REPORT**
To receive and note the Town Clerk's report.
7. **QUESTIONS**
An opportunity for Councillors to ask questions pursuant to standing order 9. (Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
8. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
9. **REPORTS FROM UNITARY COUNCILLORS**
To receive written reports from the North Northamptonshire Unitary Councillors.
10. **FINANCE**
 - 10.1. To approve accounts for payment as at 28th September 2021.
 - 10.2. To approve the bank account reconciliation as at 31st August 2021
 - 10.3. To receive and note the budget report as at 31st August 2021.
 - 10.4. To approve the following expenditure:-
 - (i) Creation of access to the Town Green, £2145

11. **COMMITTEE MEETINGS**

To receive and adopt the minutes of the following committees: -

11.1. Planning and Development Committee held on the 14th of September 2021.

11.2. Environment and Recreation Committee held on the 14th September 2021.

12. **EXTERNAL AUDIT REPORT**

To receive and note the external audit report for year ending 31st March 2021.

13. **PLANNING, ADDITIONAL INFORMATION**

To consider response to the additional information submitted for the following planning application:-

18/01284/FUL: Construction and operation of a broiler rearing unit with six linked poultry buildings and ancillary structures comprising fifteen grain silos, three crumb feed silos, three feed blending houses, two water tanks with an associated pump house, two gas storage tanks, an electricity substation, switch room and standby generator with fuel tank, a weigh room, a welfare block, a cold store and incinerator, a boiler house and storage building, a security gatehouse and associated hardstanding, with boundary fencing, landscape, planting and flood attenuation works and an upgrading of an existing vehicular access track extending to the south-west to an existing anaerobic digestion plant access road. (revised scheme to 17/01328/FUL) | Land North East Of Westwood AD Plant, Bedford Road, Rushden.

14. **CONSULTATION, NORTH NORTHAMPTONSHIRE COUNCIL CORPORATE PLAN 2021-25**

To agree the feedback response to the consultation from North Northamptonshire Council draft Corporate Plan 2021-25

15. **COMMUNITY CENTRE**

To review the draft sketches and consider whether to incur expenditure on pre-planning advice and community consultation.

16. **HIGHAM FERRERS UNITED CHARITIES**

To agree 3 representative trustees to Higham Ferrers United Charities.

17. **DISCHARGE PIPE FROM 110 WHARF ROAD ONTO RIVERSIDE PARK**

To receive an update on the situation with the discharge pipe from 110 Wharf Road.

18. **GROUNDS MAINTENANCE CONSORTIUM**

To receive an update and agree that the Council continue to be part of the consortium led by North Northants Council November 2022 onwards.

19. **PLAQUE DEDICATED TO PEOPLE AFFECTED BY COVID**

Proposal from Cllr Mrs A Gardner:-

To consider placement of a plaque in or near the Market Square to be dedicated to people of Higham Ferrers affected by Covid.

20. **HOPE METHODIST CHURCH PEDESTRIAN ACCESS**

To consider a request from the Hope Methodist Church to form a pedestrian access path across the grass area from Queensway.

21. **MARKET SQUARE CAROL SERVICE**

To consider request from local businesses to hold a Carol Service in the Market Square on Christmas Eve.

22. **COMMUNITY ROOM, FORMER LIBRARY BUILDING**

To seal the lease with Snowden Homes for the Community Room at the former library building on Midland Road.

23. **CLOSURE OF MEETING TO PUBLIC AND PRESS**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting for the next item.

24. **CCTV CONTRACT**

To agree a contractor for CCTV provision with effect from 1st April 2022.

25. **PERSONNEL COMMITTEE**

To receive and adopt the minutes of the Personnel Committee held on:-

- (i) 31st August 2021
- (ii) 17th September 2021

26. **RE-OPEN MEETING TO PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

27. **ITEMS TO REPORT**

An opportunity for Councillors to report items. No decisions or discussions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM
Town Clerk
S J Mitcham

Date: 22nd September 2021

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.