

Parish of HIGHAM FERRERS
NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT –
A Meeting of the Town Council will be held at the Bede House, St Mary's Churchyard
on the **TWENTY-NINTH day of JUNE 2021 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

Due to the size of the Bede House the capacity for attendance
will be limited due to the need for social distancing.
Members of the public should note that the meeting will be livestreamed to YouTube.

AGENDA

1. **APOLOGIES**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**
To approve and sign as a correct record the minutes of the meeting held on the 25th May 2021.
4. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each. If the item raised by the member of the public is not on the agenda the Clerk will advise how the issue will be addressed. No decisions can be taken under this item.
5. **MAYORS ANNOUNCEMENTS**
To receive a verbal report from the Mayor.
6. **TOWN CLERK'S REPORT**
To receive and note the Town Clerk's report.
7. **QUESTIONS**
An opportunity for Councillors to ask questions pursuant to standing order 9. (Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
8. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
9. **REPORTS FROM UNITARY COUNCILLORS**
To receive written reports from the North Northamptonshire Unitary Councillors.
10. **FINANCE**
 - 10.1. To approve accounts for payment as at 29th June 2021.

- 10.2. To approve the bank account reconciliation as at 30th April 2021 and 31st May 2021
10.3. To receive and note the budget report as at 31st May 2021.

11. **COMMITTEE MEETINGS**

To receive and adopt the minutes of the following advisory committees: -

- 11.1. Planning and Development Advisory Committee held on the 15th of June 2021.
11.2. Policy and Resources Committee held on the 22nd June 2021.

Recommendations

(i) **REVIEW OF POLICIES**

- That Coronavirus be added to the list of diseases in the Health and Safety Policy.
- That the Disciplinary and Grievance Procedure be reviewed with a target date for a draft to be agreed by full Council in September 2021.
- That the following policies be reviewed without change: -
Dignity at Work – Bullying and Harassment Policy
Leader Protocol
Mayors' Handbook.
Financial Regulations

(ii) **FEEDER PILLARS**

That 2 feeder pillars for additional electric supply be installed in the Market Square within a budget of £7000. To be funded from Higham Ferrers Improvement Reserve.

12. **REVIEW OF TIME EXTENSION OF CLERK'S DELEGATED POWERS**

To extend the time of the delegated powers given to the Clerk as a response to the Covid-19 outbreak. Review Date September 2021.

13. **CO-OPTION OF A COUNCILLOR**

To co-opt a Councillor to fill 1 vacancy.

14. **DEFIBRILLATOR TO THE PAVILION**

To consider the request from Rushden and Higham Ferrers Cricket Club to locate a defibrillator to the Pavilion.

15. **CHURCHYARD PLANTING**

To consider a request from the 'Friends of St Marys' to undertake tree planting in the churchyard.

16. **PRE-PLANNING CONSULTATION FOR A PROPOSED UPGRADE TO EXISTING RADIO BASE STATION, WOODLEY HOLDING LTD, NEWTON ROAD, HIGHAM FERRERS**

To consider a response to the pre-planning consultation from Cornerstone on behalf of Telefonica and Vodafone:-

Woodley Holding Ltd, Newton Road, Higham Ferrers: Removal of the existing 3 no. antennas and the installation of 3 no. replacement antennas. Ancillary development thereto including the installation of 3 no. Remote Radio Units (RRUs) and 1no. GPS module.

17. **CHRISTMAS SPARKLE WORKING PARTY**

- 17.1. To receive and note the minutes of the Christmas Sparkle working party meeting held on the 14th June 2021.

17.2. That a christmas tree in the Market Square form part of Sparkle this year and that sponsorship be sought to meet the cost of the supply and installation of the tree. That Council agree to cover the cost if it cannot be met in full by sponsorship.

18. **ITEMS TO REPORT**

An opportunity for Councillors to report items. No decisions or discussions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk

S J Mitcham

Date: 23rd June 2021

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.