

**Parish of HIGHAM FERRERS  
NOTICE OF A MEETING OF THE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT –  
A Meeting of the Town Council will be held at the  
**TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on the  
**SEVEN-TEENTH day of DECEMBER 2019 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

**AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 26<sup>th</sup> November 2019.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **MAYORS ANNOUNCEMENTS**  
To receive a verbal report from the Mayor.
6. **TOWN CLERK'S REPORT**  
To receive and note the Town Clerk's Report.
7. **QUESTIONS**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
8. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**  
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
9. **REPORTS FROM DISTRICT COUNCILLORS AND COUNTY COUNCILLOR**  
An opportunity for Council to receive written reports from the Ward District Councillors and the County Councillor.
10. **FINANCE**
  - 10.1. To approve accounts for payment as at 17<sup>th</sup> December 2019.
  - 10.2. To approve the bank account reconciliation as at 30<sup>th</sup> November 2019.
11. **COMMITTEE MEETINGS**  
To receive and adopt the minutes of the following committees: -

11.1. Planning and Development Committee held on the 10<sup>th</sup> December 2019.

11.2. Policy and Resources Committee held on the 10<sup>th</sup> December 2019.

**Recommendations**

**GRANT APPLICATIONS**

(i) **Higham Ferrers Bowls Club**

That the Council approve a grant of £1600 for 2020/21 towards the cost of electrical works. In addition, support to be given to promote the club via social media and providing opportunities at events such as Farmers' Market.

**SERVE**

(ii) That the Council approve a grant of £1000 for 2020/21 towards the cost of the OTAGO Exercise programme.

**East Northants Community Responders**

(iii) That the Council approve a grant of £2000 for 2020/21 towards the cost of purchase of a 'First Responder Kit'.

**Higham Ferrers Cricket Club**

(iv) That the Council approve a grant of £675 for 2020/21 towards the cost of wicket maintenance. In addition, support to be given to promote the club via social media and providing opportunities at events such as Farmers' Market.

**RUSHDEN-HIGHAM LINK**

(v) That the Council agree to continue the subsidy in 2020/21 with a budget of £6030.

**BUDGETS 2020/21**

(vi) That the Council approve the draft budgets for 2020/21. (copy to follow)

**PRECEPT 2020/21**

(vii) That the precept be set at £440,000 for 2020/21.

**PUBLIC TOILETS CLEANING CONTRACT**

(vii) The Council accepts the tender of £695 per month (£8340pa), fixed for 3 years for the cleaning of the public toilets starting 1<sup>st</sup> April 2020.

12. **PLANNING**

To consider a response to the following planning application:-

19/01781/FUL: Hybrid application:

- Full planning permission - Redevelopment of Federal Estates land off Newton Road, Higham Ferrers to create 120 dwellings with associated infrastructure and highway works, battery storage area, landscaping, acoustic fencing and bunding.
- Phased development of land at the Chelveston Renewable Energy Park:-  
Full planning permission - 10,000sqm of replacement employment space (six buildings in B2/B8 Use Class) and a 4,900sqm building for vertical farming (in a horticultural/agricultural use), associated infrastructure and highway works, and landscaping.
- Outline planning permission (all matters reserved except Access) - Development of up to 18,000sqm of employment space (B1/B2/B8 Use Classes) with a maximum of 2,000sqm of B1 Use.

13. **AUTOMATIC NUMBER PLATE RECOGNITION SCHEME**

To consider whether to express an interest with the Police, Fire and Crime Commissioner for the ANPR scheme.

14. **BLUE PLAQUES**

To consider whether to install a blue plaque on Joes Bar.

15. **PLANTING AT NIGHTINGALE WAY RECREATION GROUND**  
To agree planting proposals for Nightingale Way Recreation Ground.
17. **EVENTS WORKING PARTY**  
To review membership of the Christmas Sparkle Working Party and to consider renaming it Events Working Party.
18. **TOWN WORKING PARTY**  
To receive and note the minutes of the Town Working Party meeting held on the 10<sup>th</sup> December 2019.
19. **ITEMS TO REPORT**  
An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM  
Town Clerk  
Date: 11<sup>th</sup> December 2019.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

**NOTE:**

**THE COUNCIL CHAMBER IS ON THE FIRST FLOOR. A STAIR LIFT IS AVAILABLE. IF YOU WISH TO USE THE STAIRLIFT WE WOULD BE GRATEFUL IF YOU COULD CONTACT US IN ADVANCE OF THE MEETING TO MAKE ARRANGEMENTS AND ENSURE SUFFICIENT TIME IS AVAILABLE FOR ITS USE PRIOR TO THE START OF THE MEETING.**