

Parish of HIGHAM FERRERS
NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT –

A statutory Meeting of the Town Council will be held at the Town Hall, Market Square, Higham Ferrers on the **THIRTY FIRST day of AUGUST 2021 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

AGENDA

1. **PRAYERS**
Meeting to be opened with prayers.
2. **APOLOGIES**
 - 2.1. To receive and accept apologies for absence.
 - 2.2. To approve the absence of Cllr A M T Reading from meetings for employment reasons until November 2021 (Local Government Act 1972 s.85(1) and (2))
3. **DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
4. **MINUTES**
 - 4.1. To approve and sign as a correct record the minutes of the meeting held on the 29th June 2021. (copy herewith) Pages 1- 4
 - 4.2. To receive and note the minutes of the advisory meeting held on the 27th July 2021. (copy herewith) Pages 5 -6
5. **CCTV**
Chris Healey from Crimesecure will attend the meeting to talk briefly about the current CCTV system in the town and answer questions.
6. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each. If the item raised by the member of the public is not on the agenda the Clerk will advise how the issue will be addressed. No decisions can be taken under this item.
7. **MAYORS ANNOUNCEMENTS**
To receive a verbal report from the Mayor.
8. **TOWN CLERK'S REPORT**
To receive and note the Town Clerk's report. (copy herewith) Pages 7 -8
9. **QUESTIONS**
An opportunity for Councillors to ask questions pursuant to standing order 9. (Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)

10. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
11. **REPORTS FROM UNITARY COUNCILLORS**
To receive written reports from the North Northamptonshire Unitary Councillors.
12. **FINANCE**
- 12.1. To approve accounts for payment as at 31st July and 31st August 2021. (copy herewith) Pages 9 - 10
- 12.2. To approve the bank account reconciliation as at 30th June and 31st July.
- 12.3. To receive and note the budget report as at 31st July 2021. (copy herewith) Pages 11 -15
- 12.4. To approve the following expenditure:- (copy herewith) Page 16
- (i) Rushden Reporter half page advert for 6 month period, £180 per month.
 - (ii) Installation of the carved oak chairs at Nightingale Way Play Area, £1550.15
 - (iii) Tree Works
13. **COMMITTEE MEETINGS**
To receive and adopt the minutes of the following committees: -
- 13.1. Planning and Development Committee held on the 17th of August 2021. (copy herewith) Pages 17 -19
- Recommendations**
- REQUEST FOR BUS SHELTERS**
That the Council have a 5-year programme for installation of bus shelters starting with the one on Simpson Avenue. Budget cost for a design the same as the ones at Rushden was £3650 plus installation and any base required.
- 13.2. Policy and Resources Committee held on the 17th August 2021. (copy herewith) Pages 20 -21
- Recommendations**
- (i) That the Graffiti policy be amended as follows:- Amend reference to East Northants Council to North Northants Council.
 - (ii) That the Media Policy, Memorial Safety Policy, PAT Policy and Grant Aid Policy be reviewed without change.
 - (ii) That the revised draft Disciplinary and Grievance Policies be adopted.
That the following scenarios were the preference of the Council in respect of the Grounds Maintenance Contract.
 - 1. Contract extension for up to 1 year.
 - 2. To continue to be part of the consortium led by North Northants.
 - 3. To be part of consortium with Raunds, Irthlingborough and Stanwick led by one of the Councils.
14. **DISCHARGE PIPE FROM 110 WHARF ROAD ONTO RIVERSIDE PARK**
To receive an update on the issue of the discharge pipe from 110 Wharf Road onto Riverside Park and agree a way forward.
15. **PLANNING**
To consider response to the following planning applications:- (copy herewith) Page 25
21/01124/OUT: Hybrid planning application comprising:
A. A full application for the delivery of access and on-site spine roads, associated access junction arrangements onto the A6 and drainage infrastructure; and

B. An outline application with all matters reserved aside from access for a phased development of up to 500 homes, employment development of around 5,700m², public open space and associated infrastructure, Knights Farm, 223 Newton Road, Rushden.
Applicant: Bowbridge Land Ltd

16. **COMMUNITY CENTRE**

To review the draft sketches and consider whether to incur expenditure on pre-planning advice and community consultation. (copy herewith) Pages 26 -28 plus separate on pink paper

17. **HIGHAM FERRERS UNITED CHARITIES**

To consider appointment of 3 Representative Trustees to fill the vacancies on Higham Ferrers United Charities.

18. **ADDITIONAL FENCING TO WHARF ROAD BOUNDARY WITH MUGA**

To consider request from resident for additional fencing measures on the Wharf Road boundary to the MUGA. (copy herewith) Pages 69 -73

19. **QUEENS PLATINUM JUBILEE**

19.1. To agree the outline of the event for 2022. (copy herewith) Pages 74 -75

19.2. To set up a working party to help plan the event.

20. **PLAQUE DEDICATED TO PEOPLE AFFECTED BY COVID**

Proposal from Cllr Mrs A Gardner:-

To consider placement of a plaque in or near the Market Square to be dedicated to people of Higham Ferrers affected by Covid. (copy herewith) Page 76

21. **CHICHELE COLLEGE WALL REPAIRS AND TRAFFIC MANAGEMENT**

Proposal from Cllr B Prigmore:-

To inform Heritage England of the Town Council's dismay at the amount of time it has so far taken, and the concern the town council have that the wall will not be repaired till mid-2022, due to the issues around bad weather.'

That the traffic lights are removed, at their cost, during the Higham Ferrers Sparkle.

22. **CHRISTMAS SPARKLE WORKING PARTY**

To receive and note the minutes of the Christmas Sparkle working party meeting held on the 2nd August 2021. (copy herewith) Pages 77-79

23. **VALLEY OF HOPE CHURCH, REQUEST FOR GRANT FUNDING AND PERMISSION FOR BBQ DAY EVENT**

23.1. To consider application for grant of £850 for BBQ day event. (copy herewith) Pages 80-86

23.2. To consider request to hold BBQ day event at Pavilion

24. **CLOSURE OF MEETING TO PUBLIC AND PRESS**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting for the next item.

25. **PERSONNEL COMMITTEE**

To receive and adopt the minutes of the Personnel Committee held on:-

(i) 29th July 2021

(ii) 17th August 2021

26. **RE-OPEN MEETING TO PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

27. **ITEMS TO REPORT**

An opportunity for Councillors to report items. No decisions or discussions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk

S J Mitcham

Date: 24th August 2021

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.