

**Parish of HIGHAM FERRERS**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Town Council will be held virtually using zoom video conferencing  
on the **TWENTY-NINTH day of SEPTEMBER 2020 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

If you wish to speak at the meeting or attend the meeting but not speak  
please use the zoom joining details below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84641828416?pwd=RTAyOW0zbXp1emJ0TkEwNGozUC9LQT09>

Meeting ID: 846 4182 8416

Passcode: 355626

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 846 4182 8416

Passcode: 355626

Find your local number: <https://us02web.zoom.us/u/kbsujX6VqJ>

**AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 25<sup>th</sup> August 2020.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **MAYORS ANNOUNCEMENTS**  
To receive a verbal report from the Mayor.
6. **TOWN CLERK'S REPORT**  
To receive and note the Town Clerk's Report.

7.       **QUESTIONS**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
8.       **REPORTS OF REPRESENTATIVES TO OTHER BODIES**  
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
9.       **REPORTS FROM DISTRICT COUNCILLORS AND COUNTY COUNCILLOR**  
An opportunity for Council to receive reports from the Ward District Councillors and the County Councillor.
10.       **FINANCE**  
10.1.     To approve accounts for payment as at 29<sup>th</sup> September 2020.  
10.2.     To approve the bank account reconciliation as at 31<sup>st</sup> August 2020.  
10.3.     To receive and note the budget report as at 29<sup>th</sup> September 2020.
11.       **COMMITTEE MEETINGS**  
11.1.     To receive and adopt the minutes of the following committees: -  
            Planning and Development Committee held on the 15<sup>th</sup> September 2020.
- 11.2.     Environment and Recreation Committee held on the 15<sup>th</sup> September 2020.  
*Recommendations*
- (i)       **HIGH PRESSURE WASHING AND MOSS TREATMENT OF THE TENNIS COURTS**  
That Council enter a 3-year contract for the annual provision of high pressure washing and moss treatment of the tennis courts and MUGA at a cost of £1280 per annum subject to the Clerk's satisfaction that the pressure washing will not cause damage to the new MUGA surface and that the works will not affect any warranties to the new surface.
12.       **CONSULTATION, GOVERNMENT WHITE PAPER – PLANNING FOR THE FUTURE**  
To agree a response to the consultation on the White Paper – Planning for the Future.
13.       **REVIEW OF THE COMMUNITY PLAN**  
To consider whether to undertake a project to review and update the Community Plan.
14.       **REVIEW OF THE NEIGHBOURHOOD PLAN**  
To consider whether to undertake a project to review the Neighbourhood Plan.
15.       **SNOWDON HOMES OFFER OF COMMUNITY ROOM**  
To consider a response to the letter from Snowdon Homes offering use of room as a community room.
16.       **INCREASE IN DEDICATED WILDFLOWER AREA AT THE CHURCHYARD**  
To agree to increase the dedicated wildflower area at the churchyard managed by the Friends of St Mary's Church and St Mary's Church Eco Team.
17.       **CHRISTMAS SPARKLE 2020**  
17.1.     To receive and note the minutes of the Events Working Party meeting held on the 21<sup>st</sup> September 2020.

- 17.2. To confirm plans for alternative Sparkle 2020.
- 17.3. To delegate authority to the Clerk to spend within the approved Sparkle budget of £4000.
18. **COVID-19 WORKING PARTY**  
To receive and note the minutes of the Covid-19 Working Party meeting held on the 1<sup>st</sup> September 2020.
19. **PLANS FOR REMEMBRANCE SUNDAY**
- 19.1. To receive and note feedback from the Remembrance meeting held on the 24<sup>th</sup> September 2020.
- 19.2. To agree the plans for Remembrance Sunday.
20. **CONSULTATION, PUBLIC HEALTH NCC, HEALTH AND WELLBEING SERVICES**  
To agree a response to the consultation on the Health and Wellbeing Services.
21. **ITEMS TO REPORT**  
An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM  
Town Clerk *S J Mitcham*  
Date: 23<sup>rd</sup> September 2020.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.