

**Parish of HIGHAM FERRERS  
NOTICE OF MEETING OF THE  
TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT –  
A Meeting of the Town Council will be held at the **TOWN HALL, MARKET SQUARE,  
HIGHAM FERRERS** on the **TWENTY-SIXTH day of SEPTEMBER 2017**  
**at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

**AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 29<sup>th</sup> August 2017.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **MAYORS ANNOUNCEMENTS**  
To receive a verbal report from the Mayor.
6. **PLANNING**  
To consider additional information planning received:-  
17/01328/FUL: Erection of 10 No. poultry buildings and associated infrastructure (as set out in Table 1 of Design and Access Statement May 2017) – application accompanied by Environmental Statement (EIA) at land north east of Westwood AD Plant, Bedford Road, Rushden
7. **REQUEST FOR PERMISSION TO ERECT SCAFFOLDING AND SAFETY FENCING, SAFFRON ROAD CAR PARK**  
To consider request from Stonewell Design and Build for permission to erect scaffold and safety fence on land at the Saffron Road car park
8. **TOWN CLERK'S REPORT**  
To receive and note Town Clerk's Report.
9. **QUESTIONS**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
10. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**

To receive reports from Councillors on meetings they have attended as representatives to other bodies.

11. **FINANCE**

11.1. To approve accounts for payment as at 30<sup>st</sup> September 2017.

11.2. To approve the bank account reconciliation as at 31<sup>st</sup> August 2017.

11.3. To receive and note the budget report as at 31<sup>st</sup> August 2017.

12. **EXTERNAL AUDIT REPORT 2016/17**

To receive and note the External Auditors Report and Conclusion of Audit.

13. **BANK AUTHORITY, UNITY TRUST BANK**

To amend the signing authority for Unity Trust Bank to allow the removal of Olwen Mayes as a signatory.

14. **COMMITTEE MEETINGS**

To receive and adopt the minutes of the following committees:-

14.1. Planning and Development Committee held on the 12<sup>th</sup> September 2017.

14.2. Environment and Recreation Committee held on the 12<sup>th</sup> September 2017.

*Recommendations*

**Use of Village Green land adjacent Glebe Farm**

- (i) That the land be used for unorganised outdoor recreational activities such as cricket, children playing, kite flying, football, with the provision of goal posts, running and circuit training. That in the longer term consideration be given to the possibility of providing vehicular access for on-site parking.

**Parker Way fencing**

- (ii) That the fence be removed from the top end of Parker Way near the school to the 1<sup>st</sup> road crossing to Blackwell Close.

15. **OFFER FROM LINDEN HOMES, GARDENFIELDS**

15.1. To consider whether to take action against East Northamptonshire Council and Northamptonshire County Council in the failure to deliver the original planning condition.

15.2. To consider the offer from Linden Homes to give the Town Council £5,000 in lieu of installation of speed cushions.

16. **CO-OP BUS LAY BY AND BUS SHELTER**

That a letter be written to the Co-op advising of the possible changes to the bus stop lay - by and requesting that they fund a bus shelter.

17. **UNITARY AUTHORITIES/DEVOLUTION**

To discuss the possibility of devolution of services to the Town Council and/or the establishment of a Unitary Authority in Northamptonshire.

18. **CLOSURE OF MEETING TO PUBLIC AND PRESS**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.

19. **RUSHDEN EAST**

To receive and note a report from the Town Clerk on the Rushden East Board meeting held on 12<sup>th</sup> September 2017.

20. **PERSONNEL COMMITTEE MEETING**

To receive and adopt the minutes of the Personnel Committee meeting held on the 18<sup>th</sup> September 2017.

*Recommendations*

- (i) **Flexible working**
- (ii) **Appointment of an Administration Officer**

21. **RE-OPEN THE MEETING TO THE PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

22. **ITEMS TO REPORT**

An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk

Date: 20<sup>th</sup> September 2017.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

NOTE:

THERE IS NO DISABLED ACCESS TO THE COUNCIL CHAMBER ON THE FIRST FLOOR.  
ARRANGEMENTS CAN BE MADE TO USE A VIDEO LINK.  
SEVEN DAYS NOTICE IS REQUIRED TO MAKE ARRANGEMENTS FOR AN EXTRA  
MEMBER OF STAFF TO BE IN ATTENDANCE.