

# **Parish of HIGHAM FERRERS NOTICE OF MEETING OF THE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT ó

A Meeting of the Town Council will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on the **TWENTY-EIGHTH day of JUNE 2016 at 7.30pm** .

The meeting will be open to the public unless the Council otherwise direct.

## **AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on 31<sup>st</sup> May 2016.
4. **POLICING**  
To discuss policing matters and exchange information with representatives of the police.
5. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
6. **MAYORS ANNOUNCEMENTS.**  
To receive a verbal report from the Mayor.
7. **PLANNING.**
  - 7.1. To consider planning applications received:-
    - (i) 16/0166/FUL: Single Storey dwelling with access: 108 Wharf Road, Higham Ferrers
    - (ii) 16/01171/FUL: Two storey side dormer extension: 1A Roland Way, Higham Ferrers.
  - 7.2. To note determinations on planning applications.
  - 7.3. To receive a verbal report on Rushden East and agree any future actions.
8. **TOWN CLERKS REPORT**  
To receive and note Town Clerks Report. Page 21. (copy herewith)
9. **QUESTIONS.**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
10. **REPORTS OF REPRESENTATIVES TO OTHER BODIES.**  
To receive reports from Councillors on meetings they have attended as representatives to

other bodies.

11. **FINANCE.**
  - 11.1. To approve accounts for payment as at 28<sup>th</sup> June 2016.
  - 11.2. To receive and note the budget report as at 31<sup>st</sup> May 2016.
  - 11.3. To approve the Bank Account reconciliation as at 30<sup>th</sup> April 2016.
  - 11.4. To consider the following expenditure:
    - (i) Watering of Troughs and Planters.
  
12. **INTERNAL AUDIT**
  - 12.1. To receive and note the Internal Audit Report for the year ending 31<sup>st</sup> March 2016.
  
13. **COMMITTEES**

To receive and adopt the minutes of the Policy and Resources Committee held on 7<sup>th</sup> June 2016:-

**Recommendations:**

  - (i) **Financial Regulations.**

That the amended Financial Regulations as circulated be adopted.
  - (ii) **Dignity at Work.**

That the Dignity at Work policy be reviewed without change.
  - (iii) **Disciplinary and Grievance Policy**

That the Disciplinary and Grievance policy be reviewed without change.
  - (iv) **Health and Safety Policy**

That the Health and Safety policy be reviewed without change.
  - (v) **Assets of Community Value**

That the Town Council apply to register Higham Ferrers Library, Midland Road, Higham Ferrers as an Asset of Community Value.
  - (vi) **Advert in Rushden Reporter**

That the Council continue with half page adverts in the Rushden Reporter for 6 months at cost of £180 per month plus VAT.
  
14. **HIGHAM FERRERS UNITED CHARITIES**

To agree nominations for representative trustees to the United Charities Trust to replace Cllr Mrs S A Mantle, Cllr Mrs A M Sauntson, Cllr H L Jackson and Cllr Mrs V M Newbery, whose tenure ends in July 2016.
  
15. **TOWN TEAM**

To receive a report from Town Manager and consider recommendation detailed therein.
  
16. **CLOSURE OF MEETING TO PUBLIC AND PRESS.**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.
  
17. **PERSONNEL COMMITTEE**

To receive and adopt the minutes of the Personnel Committee held on 8<sup>th</sup> June 2016
  
18. **RE-OPEN THE MEETING TO THE PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

19. **ITEMS TO REPORT.**

An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk

Date: 21<sup>st</sup> June 2016

NOTE:

THERE IS NO DISABLED ACCESS TO THE COUNCIL CHAMBER ON THE FIRST FLOOR. ARRANGEMENTS CAN BE MADE TO USE A VIDEO LINK. SEVEN DAYS NOTICE IS REQUIRED TO MAKE ARRANGEMENTS FOR AN EXTRA MEMBER OF STAFF TO BE IN ATTENDANCE.