

Parish of HIGHAM FERRERS NOTICE OF MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT ó

A Statutory Meeting of the Town Council will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on the **TWENTY- THIRD day of FEBRUARY 2016 at 7.30pm** .

The meeting will be open to the public unless the Council otherwise direct.

AGENDA

1. **PRAYERS**
Prayers led by Rev Margaret Eales.
2. **APOLOGIES**
To receive and accept apologies for absence.
3. **DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
4. **MINUTES**
To approve and sign as a correct record the minutes of the meetings held on 26th January 2016.
5. **POLICING**
To exchange information with representatives of the police.
6. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
7. **MAYORS ANNOUNCEMENTS.**
To receive a verbal report from the Mayor.
8. **PLANNING.**
 - 8.1 To consider responses to the following planning applications received: -

15/00038/WASFUL:Retrospective planning application for the erection of a steel framed building: The Caravan Site, Station Rd, Irthlingborough.
 - 8.2. To note determinations on planning applications.
9. **TOWN CLERKS REPORT**
To receive and note Town Clerks Report.
10. **QUESTIONS.**
An opportunity for Councillors to ask questions pursuant to standing order 9.
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)

11. **REPORTS OF REPRESENTATIVES TO OTHER BODIES.**
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
12. **FINANCE.**
 - 12.1. To approve accounts for payment as at 23rd February 2016.
 - 12.2. To approve the Bank Account reconciliation as at 31st January 2016.
 - 12.3. To receive and note the budget report as at 31st January 2016.
 - 12.4. To consider the following items of expenditure:-
 - (i) Tree Works.
 - 12.5. To ratify expenditure under Clerk's delegated powers.
13. **INTERNAL AUDIT REPORT.**
To receive and note Internal Audit Report.
14. **COMMITTEES**
To receive and adopt the minutes of the Policy and Resources Committee held on 9th February 2016:-
15. **PLAY AREA SURFACING**
That the Wetpour quote B of £14,600 be accepted subject to satisfactory warranties being received.
16. **TOWN MANAGER**
To consider report from the Town Clerk re appointment of a Town Manager and the recommendation contained therein.
17. **FLAG FLYING - MERCHANT NAVY DAY**
To consider following motion from Cllr AM T Reading:-
That Merchant Navy Day, 3rd September, be recognised by this council by the flying of a Red Ensign outside the Town Hall this year and subsequent years.
18. **HERITAGE CENTRE**
To consider report from the Town Clerk and consider whether to proceed with a lease for 19 College Street, Higham Ferrers.
19. **CHARTER PROJECT**
To consider the report from the Town Clerk.
20. **ITEMS TO REPORT.**
An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk

Date: 16th February 2016

NOTE:

THERE IS NO DISABLED ACCESS TO THE COUNCIL CHAMBER ON THE FIRST FLOOR. ARRANGEMENTS CAN BE MADE TO USE A VIDEO LINK.
SEVEN DAYS NOTICE IS REQUIRED TO MAKE ARRANGEMENTS FOR AN EXTRA MEMBER OF STAFF TO BE IN ATTENDANCE.