

**Parish of HIGHAM FERRERS**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT –  
A Statutory Meeting of the Town Council will be held virtually using zoom video conferencing  
on the **TWENTY-FIFTH day of AUGUST 2020 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

If you wish to speak at the meeting or attend the meeting but not speak  
please use the zoom link details below.

Join Zoom Meeting

<https://us02web.zoom.us/j/89770464824?pwd=dGFjYlcyYTN6c2VaRm1KbFZ4Nm9GUT09>

Meeting ID: 897 7046 4824

Passcode: 155423

Dial by your location

0203 051 2874 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

Meeting ID: 897 7046 4824

Passcode: 155423

**AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 28<sup>th</sup> July 2020.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.  
  
If the item raised is not on the agenda the Clerk will advise how the issue will be followed up. No decisions can be made under this item.
5. **MAYORS ANNOUNCEMENTS**  
To receive a verbal report from the Mayor.
6. **TOWN CLERK'S REPORT**  
To receive and note the Town Clerk's Report.

7.       **QUESTIONS**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
8.       **REPORTS OF REPRESENTATIVES TO OTHER BODIES**  
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
9.       **REPORTS FROM DISTRICT COUNCILLORS AND COUNTY COUNCILLOR**  
An opportunity for Council to receive reports from the Ward District Councillors and the County Councillor.
10.      **FINANCE**  
10.1.    To approve accounts for payment as at 25<sup>th</sup> August 2020.  
10.2.    To approve the bank account reconciliation as at 31<sup>st</sup> July 2020.
11.      **COMMITTEE MEETINGS**  
11.1.    To receive and adopt the minutes of the following committees: -  
          Planning and Development Committee held on the 11<sup>th</sup> August 2020.
- 11.2.    Policy and Resources Committee held on the 11<sup>th</sup> August 2020.  
*Recommendations*
- (i)      **REVIEW OF POLICIES**  
That the following policies be reviewed without change: -
- Flag Flying Policy.
  - Graffiti Policy.
  - Media Policy.
  - Memorial Safety Policy.
  - PAT Policy
  - Grant Aid Policy.
- (ii)     **CO-OP BUS LAY BY**  
That the project be discontinued, and no further staff time be committed to the project.
12.      **COMMUNITY CENTRE PROJECT**  
To review the draft sketches and consider whether to incur expenditure on pre-planning advice and community consultation.
13.      **ECONOMY OF THE TOWN**  
To review the Councils' Vision and Objectives relating to maintaining the vitality and vibrancy of businesses in Higham Ferrers, which ensures that Higham Ferrers continues to be economically healthy. This relates to the period April 2021 onwards.
14.      **USE OF CASTLE FIELDS AND OPEN SPACES FOR EXERCISE AND SPORT CLASSES**  
14.1     To agree a response to requests for the use of Castle Fields and other open space for outdoor fitness classes.
- 14.2.    To consider requirement for a policy regarding use of parks and open spaces for fitness classes.

15. **CHRISTMAS SPARKLE 2020**
- 15.1. To receive and note the minutes of the Events Working Party meeting held on the 7th July 2020.
- 15.2. To agree to cancel Christmas Sparkle 2020 due to the risks posed by COVID 19.
- 15.3. To consider options for additional lighting and virtual activities.
16. **TOWN AND FARMERS MARKET WORKING PARTY**  
To receive and note the minutes of the Town and Farmers' Market Working Party meeting held on the 18<sup>th</sup> August 2020.
17. **LIVE STREAMING OF COUNCIL MEETINGS**  
To agree to the live streaming of Full Council and Committee meetings when they are being held virtually using video conferencing.
18. **IT WORKING PARTY**  
To receive and note the minutes of the IT Working Party meeting held on the 25<sup>th</sup> June 2020.
19. **CLOSURE OF MEETING TO THE PUBLIC AND PRESS**  
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.
20. **RUSHDEN EAST**  
To receive an update of the Rushden East Board Meeting on 17th August and consider whether to send a letter to East Northants on the subject.
21. **RE-OPEN THE MEETING TO PUBLIC AND PRESS**  
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
22. **ITEMS TO REPORT**  
An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk *S J Mitcham*

Date: 19<sup>th</sup> August 2020.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.