

**Parish of HIGHAM FERRERS  
NOTICE OF A MEETING OF THE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN THAT –  
A Statutory Meeting of the Town Council will be held at the  
**TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on the  
**TWENTY- SEVENTH day of AUGUST 2019 at 7.30pm.**

The meeting will be open to the public unless the Council otherwise direct.

**AGENDA**

1. **PRAYERS**  
The meeting was opened with prayers led by Father Tom McLean.
2. **APOLOGIES**  
To receive and accept apologies for absence.
3. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
4. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 30<sup>th</sup> July 2019. (copy herewith) Pages 1-8
5. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
6. **MAYORS ANNOUNCEMENTS**  
To receive a verbal report from the Mayor.
7. **TOWN CLERKS REPORT**  
To receive and note the Town Clerks Report.
8. **QUESTIONS**  
An opportunity for Councillors to ask questions pursuant to standing order 9.  
(Questions must relate to business of the Town Council and not be related to items of business on the agenda. Every question shall be put and answered without discussion.)
9. **REPORTS OF REPRESENTATIVES TO OTHER BODIES**  
To receive reports from Councillors on meetings they have attended as representatives to other bodies.
10. **REPORTS FROM DISTRICT COUNCILLORS AND COUNTY COUNCILLOR**  
An opportunity for Council to receive written reports from the Ward District Councillors and the County Councillor.
11. **FINANCE**
  - 11.1. To approve accounts for payment as at 27<sup>th</sup> August 2019.
  - 11.2. To approve the bank account reconciliation as at 31<sup>st</sup> July 2019.
  - 11.3. To receive and note the budget report as at 31<sup>st</sup> July 2019.

- 11.4. To approve the following expenditure:-  
(i) Annual tree works as recommended by the Arboriculturalist

12. **COMMITTEE MEETINGS**

To receive and adopt the minutes of the following committees: -

- 12.1. Planning and Development Committee held on the 20<sup>th</sup> August 2019.  
12.2. Policy and Resources Committee held on the 13<sup>th</sup> August 2019.

***Recommendations***

(i) **Review of Policies**

That the following policies be reviewed without change: -

- Flag Flying Policy.
- Graffiti Policy.
- Media Policy.
- Memorial Safety Policy.
- PAT Policy.
- Grant Aid Policy.

(ii) **Cemetery**

- That the Council stop the pre-sale of plots with immediate effect.
- That where plots have not been used and were bought over 75 years ago the Council proceed with the cancellation of the ERB following the process as outlined in the Local Authorities Cemeteries order 1977 10 (3).
- The Clerk to continue work on identifying vacant plots in the older part of the cemetery
- The Clerk to come back with a cost proposal for reusing plots over 100 years old.
- The Clerk to research options for improving the memorial rose bed for scattering of ashes and to promote the area.

(iii) **Assets of Community Value**

That the Council submit an application to register the open space off School Lane (formerly owned by Sovereign Fields Management Company) as an Asset of Community Value.

(iv)

**Phase 5, Kings Meadow Lane**

- That the Council contact David Wilson Homes and instruct them in no circumstances to allow the sale of open space that forms part of phase 5. Sale of the area would negatively impact on the landscaping which was provided to mitigate the impact of the building environment and provide wildlife corridors.
- That the Council advise the residents it is not for sale.
- That the Council enquire whether there was an option for the area to the rear of Binder Close (by the pumping station) to be transferred to the Town Council. The Council would then consider whether it wishes to take over the area as a compound.

13. **MAINTENANCE OF HIGHWAY VERGES**

To consider a request from a resident for support for a change to maintenance of highway verges.

14. **PROVISION OF A DEFIBRILLATOR**

To consider whether to pursue provision of a defibrillator.

15. **HIGHAM FERRERS TOWN WORKING PARTY**

To receive and note the minutes of the Higham Ferrers Town Working Party held on the 29<sup>th</sup> July 2019.

16. **COMMUNITY CENTRE WORKING PARTY**

To receive and note the minutes of the Community Centre Working Party held on the 16<sup>th</sup> July 2019.

17. **LITTER WORKING PARTY**

17.1. To receive and note the minutes of the Litter Working Party held on the 16<sup>th</sup> August 2019.

17.2. To consider underwriting the cost of the prizes and printing of posters for the 'School Poster Competition' if the donations or grants are not received.

18. **WORKING PARTY MEMBERSHIP**

To agree to add Cllr B Spencer to the Community Centre Working Party.

19. **CLOSURE OF MEETING TO PUBLIC AND PRESS**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.

20. **RUSHDEN EAST**

To receive and note the report on the Rushden East Board Meeting held on the 31<sup>st</sup> July 2019.

21. **RE-OPEN THE MEETING TO THE PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

22. **ITEMS TO REPORT**

An opportunity for Councillors to report items and to request future agenda items. No decisions can be made under this item.

Mrs S J Mitcham BA (Hons), FILCM  
Town Clerk  
Date: 21<sup>st</sup> August 2019.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

NOTE:

THE COUNCIL CHAMBER IS ON THE FIRST FLOOR. A STAIR LIFT IS AVAILABLE. IF YOU WISH TO USE THE STAIRLIFT WE WOULD BE GRATEFUL IF YOU COULD CONTACT US IN ADVANCE OF THE MEETING TO MAKE ARRANGEMENTS AND ENSURE SUFFICIENT TIME IS AVAILABLE FOR ITS USE PRIOR TO THE START OF THE MEETING.