

Parish of HIGHAM FERRERS

NOTICE OF MEETING OF COMMITTEE

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Policy and Resources Committee will be held at the Town Hall, Market Square, Higham Ferrers on **TUESDAY** the **TWELTH** day of **OCTOBER 2021** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

AGENDA

1. **APOLOGIES**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive Declarations of Interest – Disclosable Pecuniary Interests or Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**
To approve and sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 17th August 2021. (copy herewith). Pages 1 –2
4. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **REVIEW OF POLICIES**
To review the following policies: - Pages 3 -4 (copy herewith)
 - 5.1. Complaints Procedure
 - 5.2. Unreasonable Complainant Behaviour
 - 5.3. Investment Strategy
 - 5.4. Social Media Policy
 - 5.5. Whistleblowing Policy
 - 5.6. Tree Management Policy
6. **BUSINESS/FORWARD PLAN**
 - 6.1. To receive an update on progress with projects and works detailed in the Business/Forward Plan. Page 5 (copy herewith)
 - 6.2. To receive feedback from Forward Planning Day and agree possible Forward Plan. (To follow)
7. **COMMUNITY ROOM**
To agree terms and conditions of hire and hire fees.(copy herewith) Pages 6 -11
8. **GENERAL WASTE SERVICING ARRANGEMENTS**
To consider whether to remain with the current general waste contractor for an agreed further period. (copy herewith) Pages 12-14
9. **ITEMS TO REPORT**

To report on any items not included on the agenda that is under the remit of this committee. No decisions can be taken under this item.

10. **DATE OF NEXT MEETING.**
14th December 2021.

S J Mitcham

Signed

Sandra Mitcham

Town Clerk (BA (Hons), FILCM

5th October 2021