

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD
ON TUESDAY 13th OCTOBER 2020 AT 7.30PM VIA ZOOM.**

PRESENT:

Cllr Mrs T Reavey (Chairman)
Cllr Mrs P Whiting
Cllr Mrs A Gardner (substitute for Cllr B Prigmore)
Cllr A M T Reading
Cllr H L Jackson
Cllr P Tomas
Cllr V J Paul
Mrs S J Mitcham (Town Clerk)
Miss A Schofield (Assistant Town Clerk)

IN ATTENDANCE

1. **APOLOGIES**
Cllr B Prigmore

2. **DECLARATIONS OF INTEREST**
None.

3. **MINUTES**
RESOLVED:

That the Minutes of the meeting of the Policy and Resources Committee held on 11th August 2020 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM (15 minutes)**
No public present.

5. **REVIEW OF POLICIES**
RESOLVED TO RECOMMEND:

That the following policies be reviewed without change: -

- 5.1. Complaints Procedure
- 5.2. Unreasonable Complainant Behaviour
- 5.3. Investment Strategy
- 5.4. Social Media Policy
- 5.5. Whistleblowing Policy
- 5.6. Tree Management Policy

6. **BUSINESS/FORWARD PLAN**
RESOLVED:

That the circulated report on progress with projects and works be received and noted.

7. **CARD PAYMENTS**
RESOLVED TO RECOMMEND:

That the Council purchase an I Zettle card machine at a cost of £29, so that card transactions can be accepted. The cost per transaction was 1.75% and 2.5% for remote payments via a weblink.

8. **WASTE DISPOSAL**

- 8.1. **To agree to an upgrade to the higher tier Waste Carriers Licence to allow the Park Wardens to transport general waste.**

RESOLVED TO RECOMMEND:

That the Council purchase a higher tier Waste Carriers Licence at a cost of £154 for the first 3 years and £105 for each 3 year period thereafter. This would enable the Park Wardens to remove fly tipping from Council owned land and carry litter from other sites.

- 8.2. **To consider entering a contract for a 660-litre general waste bin with a fortnightly collection.**

RESOLVED TO RECOMMEND:

That the Council enter a 12-month contract for a 660-litre waste bin with a fortnightly collection at a cost of £273pa.

9. **ECONOMY OF THE TOWN**

To review the Councils' Vision and Objectives relating to maintaining the vitality and vibrancy of businesses in Higham Ferrers, which ensures that Higham Ferrers continues to be economically healthy. This relates to the period April 2021 onwards.

Members felt that at the present time the objectives were the same but felt that it was too early to make a decision with the ongoing pandemic.

RESOLVED

That the discussion be deferred until January when more was known on the potential impact of the pandemic on shops and businesses. Also a short survey would be undertaken with the businesses on the impact of the pandemic and any likely support they would need.

10 **ITEMS TO REPORT**

None.

11. **DATE OF NEXT MEETING.**

15th December 2020

Chairman

Date

