

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD
ON TUESDAY 11th AUGUST 2020 AT 7.30PM VIA ZOOM.**

PRESENT:

Cllr Mrs T Reavey (Chairman)
Cllr Mrs P Whiting
Cllr B Prigmore
Cllr A M T Reading
Cllr H L Jackson
Cllr P Tomas
Cllr V J Paul
Mrs S J Mitcham (Town Clerk)
Miss A Schofield (Assistant Town Clerk)

IN ATTENDANCE

Chris O'Rourke
Nigel Brown

1. **APOLOGIES**

None

2. **DECLARATIONS OF INTEREST**

None

3. **MINUTES**

RESOLVED:

That the minutes of the Policy and Resources Committee held on 16th June 2020 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM (15 minutes)**

Chris O'Rourke spoke on the Co-op Bus Lay By. He had recently witnessed a bus trying to get out whilst sandwiched by 2 illegally parked cars. He felt it was dangerous. He had also seen 2 traffic wardens watching cars parked in the lay by and not taking action until approached by a member of the public and himself (he did not say he was a Councillor). He wondered if ANPR cameras would be possible.

Nigel Brown also spoke on the same issue. He was a former bus driver and this area was an issue for busses when cars were parked there and was dangerous for bus passengers.

5. **REVIEW OF POLICIES**

RESOLVED TO RECOMMEND:

That the following policies be reviewed without change: -

- Flag Flying Policy.
- Graffiti Policy.
- Media Policy.
- Memorial Safety Policy.
- PAT Policy
- Grant Aid Policy.

6. **BUSINESS/FORWARD PLAN**

RESOLVED:

That the circulated report on progress with projects and works be received and noted.
That an item on a possible review of the Neighbourhood Plan and Community Plan be put on the agenda for the September full council meeting along with the consultation on the Planning White Paper.

7. **BUDGETS 2020/21**

Members considered a circulated report on the proposed changes to the budgets.

RESOLVED:

That the following amendments be made to the budgets for 2020/21: -

	Existing Budget	Revised Budget
Elections	£6000	0
Tennis Court Hire	£700	£300
Pavilion Hire	£1200	£300
Cricket Club /Bowls Club Hire	£770	£500
MUGA Hire	£300	0
Grants	£4850	£2275
Lettings- Farmers' Market	£4200	£2500
Toilets Cleaning	£8500	£9550
Maintenance- Town Hall	£1500	£3000
Highways and Transport	£5422	£30000
Streetlighting upgrade	£9475	£3000
Library	£10000	0
Castle Fields	£484	£10000
Nightingale Way Play Area	0	£500

8. **WASTE DISPOSAL**

- 8.1. To consider application for a Waste Carrier's Licence to allow Park Wardens to dispose of Green Waste.

RESOLVED:

That the Council apply for lower tier Waste Carrier's License – Nil cost.

- 8.2. To review waste collection provision for the litter bins in the play areas and parks, including the Dogs Off Lead Area.

RESOLVED:

That the matter be deferred until the next Policy and Resources Committee meeting to allow further clarification of the figures.

9. **CARD PAYMENTS**

A report had been circulated on possible options for taking card payments.

RESOLVED:

That the matter be deferred to allow further research into the options and costs including the current cost of processing cash and cheques.

10. **CO-OP BUS LAY BY**

A report had been circulated outlining the cost of a s278 application along with the cost of the plans that were required to support this. Budget cost was £16200.

During the discussion, the following points were raised: -

- Including indicative costs of £85000 for the proposed works, the project would be 19% of the Councils annual budget. This would need to be justified to the

electorate.

- Concern at the issues caused by the cars parking and the dangers it caused when buses stopped.
- This project has been going on for many years and many meetings had been held on the subject as well as numerous correspondence with NCC Highways.

RESOLVED TO RECOMMEND:

That the project be discontinued, and no further staff time be committed to the project.

11. **ITEMS TO REPORT**

None.

12. **DATE OF NEXT MEETING.**

13th October 2020

Chairman

Date