

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD  
ON TUESDAY 11<sup>TH</sup> AUGUST 2015 AT 7.30PM IN THE TOWN HALL.**

**PRESENT:**

Cllr R J Gell (Chairman)  
Cllr D C Lawson MBE  
Cllr H L Jackson  
Cllr Mrs P H Whiting  
Cllr Mrs A M Sauntson  
Cllr Mrs V Newbery  
Cllr P Tomas  
Cllr Mrs S Mantle  
Mrs S J Mitcham (Town Clerk)

1. **APOLOGIES**

None.

2. **DECLARATIONS OF INTEREST**

**Other Interests.**

Cllr Mrs P H Whiting ó Item 12- Current Deputy Mayor.

3. **MINUTES**

**RESOLVED:**

That the Minutes of the meeting of the Policy and Resources Committee held on 16<sup>th</sup> June 2015 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM (15 minutes)**

No public present.

5. **BENCHES**

**RESOLVED:**

That one bench is placed in the cemetery by the rosebed for scattering of ashes and the other outside Henry Chichele School on the area known as the -Stirrupø

6. **BUSINESS/FORWARD PLAN**

The Clerk presented the report that had been circulated showing progress with projects on the Business Plan.

**RESOLVED:**

That the report be received and noted.

**RESOLVED:**

That a working party be set up to liaise with the Duchy of Lancaster on a possible site for a Heritage Centre at 19 College Street. Membership as follows:-

Cllr D C Lawson MBE, Cllr Mrs M Mayes, Cllr H L Jackson, Cllr Mrs A Sauntson and S Wiles.

**RESOLVED:**

That applications are made to the Community Facilities Fund for the storage project adjacent to the Tennis Courts and the Outdoor Gym Equipment (if the application to -Awards for Allø is unsuccessful).

7. **INSPECTIONS**  
**RESOLVED:**  
 That the schedule of recorded inspections for land and buildings as attached to the minutes be approved.
  
8. **RISK ASSESSMENTS**  
**RESOLVED:**  
 That the annual inspection report on Villa Rise Play Area by Wicksteed Leisure be received and noted.
  
9. **POLICIES**
  - 9.1. **PAT Policy**  
**RESOLVED TO RECOMMEND:**  
 That the PAT Policy be reviewed with no change.
  - 9.2. **Grant Aid Policy**  
**RESOLVED TO RECOMMEND:**  
 That the Grant Aid Policy be reviewed with no change.
  - 9.3. **Media Policy**  
**RESOLVED TO RECOMMEND:**  
 That the Media Policy be reviewed with no change.
  - 9.4. **Memorial Safety**  
**RESOLVED TO RECOMMEND:**  
 That the Memorial Safety Policy be reviewed with no change.
  
10. **FLAG FLYING**
  - 10.1. **To agree a policy on Flag Flying.**  
**RESOLVED TO RECOMMEND:**  
 That the draft Flag Flying Policy be approved following one amendment to say "The Union Flag *may* be flown" ÷ Consideration at a later date to be made of flying the Hachenburg Flag during the Twinning visits.
  - 10.2. **To consider flying the flag permanently from 9<sup>th</sup> September 2015 until Queens Birthday in 2016.**  
**RESOLVED TO RECOMMEND:**  
 That the flags be flown for 1 week either side of 9<sup>th</sup> September to coincide with the small union jacks being flown in the town and for 3 weeks from 2<sup>nd</sup> June 2016.
  
11. **PLAY AREA INSPECTION TRAINING**  
**RESOLVED:**  
 That the two Parks and Open Spaces Wardens and the Town Clerk undertake the RPII Routine Level Play Area Inspection at a cost of £669 plus VAT.
  
12. **REFURBISHMENT OF DEPUTY MAYORS CHAIN**  
 The Deputy Mayors Chain was the final chain that needed refurbishment and there was £2000 in allocated reserves for the insignia.  
  
**RESOLVED TO RECOMMEND:**  
 That a budget of £1000 be allowed to refurbish the Deputy Mayors Chain including attachment to a collar.

13. **CHRISTMAS LIGHTS**  
**RESOLVED:**  
That the cost of £2400 for the installation of the Christmas Lights be approved.
14. **ELECTRICAL CIRCUIT TESTING CEMETERY CHAPEL**  
**RESOLVED TO RECOMMEND:**  
That the budget cost of £1500 be approved for rewiring and checking the electrics at the Cemetery Chapel.
15. **ACCESS FROM PROPERTIES ONTO CASTLE FIELDS**  
Now that all the Council owned land had been registered, it had been noted that there were 6 gates from properties in College Street onto Castle Fields. The Shrubbery had a licence dating from 1984, but properties at 36, 40, 42, 44 and 46-50 College Street did not.  
**RESOLVED:**  
That the Council pursue licences for access onto Castle Fields for properties where no agreement exists. The legal costs to be confirmed for Council approval and the Clerk to double check that there were no more gates.
16. **ITEMS TO REPORT**  
Cllr Mrs A Sauntson briefly reported on her attendance at the Rushden East Board Meeting. The proposal for B8 warehouses had not been favoured by those from Rushden and the employment proposals were being reconsidered.  
  
Tourism had failed in their bid to obtain a grant for a donation to the Heritage lighting.
17. **DATE OF NEXT MEETING.**  
10<sup>th</sup> November 2015

Chairman

Date