

# Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Policy and Resources Committee will be held at **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **FIFTEENTH** day of **OCTOBER 2019** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

## AGENDA

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Interest – Disclosable Pecuniary Interests or Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 13<sup>th</sup> August 2019.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **REVIEW OF POLICIES**  
To review the following policies: -
  - 5.1. Complaints Procedure
  - 5.2. Unreasonable Complainant Behaviour
  - 5.3. Investment Strategy
  - 5.4. Social Media Policy
6. **BUSINESS/FORWARD PLAN**  
To receive an update on progress with projects and works detailed in the Business/Forward Plan.
7. **CASTLE FIELDS**  
To agree to make an application for Adverse Possession to regularise the use of a small piece of Castle Fields.
8. **BUDGETS**  
To review budgets for 2018-19.
9. **ITEMS TO REPORT**  
To report on any items not included on the agenda. No decisions can be taken under this item.
10. **DATE OF NEXT MEETING.**  
10<sup>th</sup> December 2019

Signed  
Sandra Mitcham  
Town Clerk (BA (Hons), FILCM  
8<sup>th</sup> October 2019