

Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Policy and Resources Committee will be held at **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **FOURTEENTH day of AUGUST 2018** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

AGENDA

1. **APOLOGIES**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive Declarations of Interest. To receive Declarations of Interest – Disclosable Pecuniary Interests or Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**
To approve and sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 12th June 2018.
4. **PUBLIC FORUM (15 minutes)**
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **REVIEW OF POLICIES**
To review the following policies: -
 - 5.1. Flag Flying Policy.
 - 5.2. Graffiti Policy.
 - 5.3. Media Policy.
 - 5.4. Memorial Safety Policy.
 - 5.5. PAT Policy
 - 5.6. Grant Aid Policy.
6. **BUSINESS/FORWARD PLAN**
 - 6.1. To receive an update on progress with projects and works detailed in the Business/Forward Plan.
7. **BUDGETS AND TRANSFERS FROM EARMARKED RESERVES**
To review the budget for 2018/19 and agree transfers from earmarked reserves.
8. **CEMETERY**
To consider the report from the Town Clerk on ground penetrating radar.
9. **PROPOSED COMMUNITY CENTRE**
To consider the report from the Town Clerk.
10. **TOWN MANAGERS REPORT**
To receive and note the Town Managers' Report.

11. **BANK MANDATE FOR UNITY TRUST BANK**
To agree amendments to the bank mandate.
12. **CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.
13. **REVIEW OF LEASE RENT 5 and 5a COLLEGE STREET**
To review the lease rent for 5 and 5a College Street.
14. **RE-OPEN THE MEETING TO THE PUBLIC AND PRESS**
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
15. **ITEMS TO REPORT**
To report on any items not included on the agenda. No decisions can be taken under this item.
16. **DATE OF NEXT MEETING.**
16th October 2018.

Signed
Sandra Mitcham
Town Clerk (BA (Hons), FILCM
8th August 2018