

# **Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE**

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Policy and Resources Committee will be held at **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **SIXTEENTH** day of **APRIL 2019** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

## **AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Interest – Disclosable Pecuniary Interests or Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 12<sup>th</sup> February 2019.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **REVIEW OF POLICIES**  
To review the following policies: -
  - 5.1. Data Protection Policy
  - 5.2. Data Breach Policy
  - 5.3. Management of Records
  - 5.4. Subject Access Procedure
  - 5.5. Statement of Community Engagement.
  - 5.6. Training Statement of Intent.
6. **BAD DEBT POLICY**  
To consider adoption of a bad debt policy.
7. **NN10 DIGITAL APP**  
To agree to support the promotion of a NN10 App to the business and the community.
8. **BUSINESS/FORWARD PLAN**  
To receive an update on progress with projects and works detailed in the current Business/Forward Plan.
9. **HIGHAM FERRERS CRICKET CLUB**  
To consider a request for Wellingborough CC to use the cricket pitch and pavilion when Higham Ferrers is not playing at home.
10. **CLOSURE OF MEETING TO THE PUBLIC AND PRESS**  
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to

Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.

11. **GLEBE FARM**

To receive an update on the legal situation.

12. **RE-OPEN THE MEETING TO PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

13. **ITEMS TO REPORT**

To report on any items not included on the agenda. No decisions can be taken under this item.

14. **DATE OF NEXT MEETING.**

11<sup>th</sup> June 2019

Signed

Sandra Mitcham

Town Clerk (BA (Hons), FILCM

9th April 2019