

# Parish of HIGHAM FERRERS

## NOTICE OF MEETING OF COMMITTEE

### *NOTICE IS HEREBY GIVEN THAT –*

A Meeting of the Planning and Development Committee will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **TWELFTH** day of **NOVEMBER 2019** at **6.45pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

### **AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held on the 15<sup>th</sup> October 2019.
4. **PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
5. **PLANNING**
  - 5.1. To consider response to the following planning applications:-
    - (i) 19/01640/FUL: Garage extension to front of property and loft conversion including insertion of new first floor windows and rooflights at 46 College Street, Higham Ferrers.
    - (ii) 19/01695/FUL: Single storey rear extension at 16 Roman Way, Higham Ferrers.
  - 5.2. To note determinations on planning applications.
6. **CONDITION OF THE HIGHWAYS**  
To consider whether to write a letter to the County Council and Highways England regarding the state of the roads in Higham Ferrers.
7. **CO-OP BUS STOP LAY-BY**  
To consider options and a way forward for improvements for the Co-op bus stop lay-by.
8. **ITEMS TO REPORT**  
An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
9. **DATE OF NEXT MEETING**  
10<sup>th</sup> December 2019.

Mrs S J Mitcham BA (Hons), FILCM  
Town Clerk  
Date: 6<sup>th</sup> November 2019.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

**NOTE:**

**THE COUNCIL CHAMBER IS ON THE FIRST FLOOR. A STAIR LIFT IS AVAILABLE. IF YOU WISH TO USE THE STAIRLIFT WE WOULD BE GRATEFUL IF YOU COULD CONTACT US IN ADVANCE OF THE MEETING TO MAKE ARRANGEMENTS AND ENSURE SUFFICIENT TIME IS AVAILABLE FOR ITS USE PRIOR TO THE START OF THE MEETING.**