

# Parish of HIGHAM FERRERS

## NOTICE OF MEETING OF COMMITTEE

NOTICE IS HEREBY GIVEN THAT –

A Meeting of the Policy and Resources Committee will be held **via Video Conference** on **TUESDAY** the **THIRTEENTH** day of **OCTOBER 2020** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

Topic: P & R

Time: Oct 13, 2020 07:30 PM Greenwich Mean Time

Join Zoom Meeting

<https://us02web.zoom.us/j/86781110759?pwd=bXNwaG5SRkxaaVNNTHB6SFhmYk9rZz09>

Meeting ID: 867 8111 0759

Passcode: 169778

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 867 8111 0759

Passcode: 169778

Find your local number: <https://us02web.zoom.us/j/86781110759>

### AGENDA

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Interest – Disclosable Pecuniary Interests or Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 11<sup>th</sup> August 2020.
4. **PUBLIC FORUM (15 minutes)**  
To allow any member of the public to address the meeting for a period of no longer than three minutes each.
5. **REVIEW OF POLICIES**  
To review the following policies: -
  - 5.1. Complaints Procedure
  - 5.2. Unreasonable Complainant Behaviour
  - 5.3. Investment Strategy
  - 5.4. Social Media Policy
  - 5.5. Whistleblowing Policy
  - 5.6. Tree Management Policy

6. **BUSINESS/FORWARD PLAN**  
To receive an update on progress with projects and works detailed in the Business/Forward Plan.
7. **CARD PAYMENTS**  
To consider report on options for taking card payments.
8. **WASTE DISPOSAL**
  - 8.1. To agree to an upgrade to the higher tier Waste Carrier's Licence to allow Park Wardens to transport general waste.
  - 8.2. To consider entering a contract for a 660-litre general waste bin with a fortnightly collection.
9. **ECONOMY OF THE TOWN**  
To review the Councils' Vision and Objectives relating to maintaining the vitality and vibrancy of businesses in Higham Ferrers, which ensures that Higham Ferrers continues to be economically healthy. This relates to the period April 2021 onwards.
- 10 **ITEMS TO REPORT**  
To report on any items not included on the agenda. No decisions can be taken under this item.
11. **DATE OF NEXT MEETING.**  
15<sup>th</sup> December 2020

Signed  
Sandra Mitcham  
Town Clerk (BA (Hons), FILCM  
7<sup>th</sup> October 2020