

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE HELD ON TUESDAY 18<sup>th</sup> MAY 2021 AT 6.30PM  
USING ZOOM VIDEO CONFERENCING**

**PRESENT:**

Cllr Mrs A Gardner (Chairman)  
Cllr Mrs C Reavey  
Cllr Mrs P H Whiting  
Cllr N Brown  
Cllr V K Paul  
Cllr G Salmon  
Cllr B Spencer (substitute pending co-option of new Councillor)  
Mrs S J Mitcham (Town Clerk)  
Ms A J Schofield (Assistant Clerk)

**IN ATTENDANCE:** 1 member of the public

1. **ELECTION OF CHAIRMAN**

**RESOLVED:**

That Councillor Paul be elected as Chairman for the Advisory Committee.

2. **ELECTION OF VICE-CHAIRMAN**

**RESOLVED:**

That Councillor Brown be elected as Vice-Chairman for the Advisory Committee.

3 **APOLOGIES**

None.

4. **DECLARATIONS OF INTEREST**

None.

5. **MINUTES**

**RESOLVED:**

That the minutes of the meeting held on the 13<sup>th</sup> April 2021 be received and noted.

6. **PLANNING**

6.1. To consider advisory response for the following planning applications:-

- (i) 21/00497/FUL: Triple garage/car port, Measures Old Dairy, Stanwick Road, Higham Ferrers.

**IT WAS RECOMMENDED:**

That no comments and no objections be made.

- (ii) 21/00559/FUL: Conversion of former band club to form 9 dwellings with external alterations to provide new windows, doors and 10 off street parking spaces. (Revised resubmission of 20/00090/FUL, 7 Wharf Road, Higham Ferrers.

The applicant, Mr Smith, addressed the Committee. He referred to the objections raised by the Council to the original application and how the revised application sought to address them. Unfortunately, however, it was not possible to have a disabled access ramp to the front of the building due to its direct access onto the footpath, nor had it been possible to incorporate a lift into the design. Reference was made to the parking previously available to the school teachers. The applicant was local and felt that the conversion of the building was beneficial to the town.

Committee members queried and discussed with the applicant the plans and the practicality for the soft landscaping and arrangements for the on- site parking. The applicant confirmed the areas proposed for the soft landscaping and that the parking was now to the far side of the car park and not immediately against the walls of the property. The busy nature of the road junction and on-street parking was discussed the possibility of disabled access to the side of the building.

**IT WAS RECOMMENDED:**

That no objections be made. That the applicant be asked to ensure deliveries for construction are outside of school hours.

- (iii) 21/00647/FUL: Change of use from residential to osteopathic, physiotherapy and sports therapy clinic with 6 treatment/consulting rooms, a waiting room and existing kitchen as a staff room, 11 Market Square, Higham Ferrers.

**IT WAS RECOMMENDED:**

That no comments and no objections be made.

- (iv) 21/00623/LBC: Replace 2x front shop windows (ground level) like for like size and area with sash opening, 2 Market Square Higham Ferrers.

**IT WAS RECOMMENDED:**

That the Clerk be guided by the response from the conservation officer in the Council response. The proposed windows are uPVC and not wood. If uPVC is considered out of place by the conservation officer support is given to that view. A standard approach to materials used is sought in the Market Square.

- 6.2. To note determinations on planning applications.

**RESOLVED:**

That the following determinations on planning applications be noted:

**PLANNING PERMISSIONS**

20/01517/FUL – Single storey rear kitchen extension at 32 Larkin Gardens, Higham Ferrers

21/00392/FUL – Change of use from mixed residential/osteopathic practice to residential only with no changes to building at The Ashgrove Clinic, 13 Lancaster Street, Higham Ferrers

7. **ITEMS TO REPORT**

None.

8. **DATE OF NEXT MEETING**

22<sup>nd</sup> June 2021.

Chairman

Date