

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT  
COMMITTEE HELD ON TUESDAY 9<sup>th</sup> FEBRUARY 2021 AT 6.30PM  
USING ZOOM VIDEO CONFERENCING**

**PRESENT:**

Cllr Mrs A Gardner (Chairman)  
Cllr Mrs C Reavey  
Cllr Mrs P H Whiting  
Cllr N Brown  
Cllr B Spencer  
Cllr C O'Rourke  
Cllr H L Jackson (substitute for Cllr D Hamblin)  
Mrs S J Mitcham (Town Clerk)  
Ms A J Schofield (Assistant Clerk)

1. **APOLOGIES**

Cllr D Hamblin.

2. **DECLARATIONS OF INTEREST**

**Other Interests**

Cllr H L Jackson requested that an entry be made in the minutes to make it clear that as a member of both the Town and District Council he will reconsider all matters at District level taking into account all relevant evidence and representations at the District tier. Therefore, he cannot be bound in any way by any view expressed in the parish tier or by decisions of this Committee.

3. **MINUTES**

**RESOLVED:**

That the minutes of the meeting held on the 12<sup>th</sup> January 2021 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM**

No public present.

5. **PLANNING**

5.1. To consider response to the following planning applications:-

- (i) 20/01662/FUL: Installation of external Air Source Heat Pump and roof slope mounted photovoltaic panels at The Methodist Church, High Street, Higham Ferrers.

**RESOLVED:**

That no objection be made to the application subject to satisfactory noise assessment information being submitted and any necessary noise mitigation being agreed.

- (ii) 20/01610/FUL: Single storey extension to the rear at 9 Kings Meadow Lane, Higham Ferrers.

**RESOLVED:**

That no comments or objection be made.

- (iii) 21/00005/FUL: Garage Conversion at 1 Hecham Way, Higham Ferrers.

**RESOLVED:**

That no comments or objection be made.

- (iv) 21/00061/FUL: Erection of 2 storey side extension and conversion of existing garage to habitable space, including installation of new bifold doors to south elevation. (Resubmission of 20/01327/FUL) at 72 Windermere Drive, Higham Ferrers.

**RESOLVED:**

That the Council support the reasons for objection from the Local Highway Authority and raise their own objection due to the inadequate parking arrangements.

- (v) 21/00085/FUL: Removal and replacement of an existing refrigeration and a/c plant in rear service yard; new task lighting to service yard and plant area; re-instatement of shopfront where door removed at 26 High Street, Higham Ferrers.

**RESOLVED:**

That objection be made to the application. The comments from Environmental Protection are noted and supported; there is a requirement for noise and lighting assessment to be undertaken. As part of the internal refit the existing entrance is also to be used as a point of exit and the existing exit door will be removed and a glazed window installed. During the covid pandemic the need for social distancing has altered the way we view the layout and access to retail units. The closure of the current exit point and proposal to combine entrance and exit is not considered practical nor in-keeping with the need to ensure social distancing at the present time. The proposal is therefore not considered to be in the best interests of public safety within the shop and on the pavement area to the front of the shop.

- 5.2. To receive and note the following application for works to trees:-

21/00008/TPO: Lime tree at end of rear garden of 7 William Steele Way. T4 Lime: Crown reductions by repollarding back to original cuts, 7 William Steele Way, Higham Ferrers.

**RESOLVED:**

That application 21/00008 for works to a lime tree at 7 William Steele Way be received and noted.

- 5.3. To note determinations on planning applications.  
No determinations to report since the last meeting.

**6. ITEMS TO REPORT**

Cllr C P O'Rourke sought guidance on what action could be taken where vehicles that park on the street and are partially on the grass verge or fully on the grass verges, with particular reference to the Tollbar. The Clerk said the Town Council had no powers of enforcement. Similar queries had been raised over parking at Windmills Banks. The Clerk will circulate an email response received from Highways regarding the very matter and which sets out the challenges of dealing with these parking issues.

**7. DATE OF NEXT MEETING**

9<sup>th</sup> March 2021.

Chairman

Date