

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT  
COMMITTEE HELD ON TUESDAY 12<sup>th</sup> NOVEMBER 2019 AT 6.45PM  
AT THE TOWN HALL.**

**PRESENT:**

Cllr Mrs A Gardner (Chairman)  
Cllr C O'Rourke  
Cllr R D Hamblin  
Cllr N Brown  
Cllr Mrs P H Whiting  
Cllr B Spencer  
Cllr P Tomas  
Mrs S J Mitcham (Town Clerk)  
Miss A J Schofield (Assistant Clerk)

1. **APOLOGIES**

None.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED:**

That the minutes of the meeting held on the 15<sup>th</sup> October 2019 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM**

No public present.

5. **PLANNING**

5.1. To consider response to the following planning applications:-

- (i) **19/01640/FUL: Garage extension to front of property and loft conversion including insertion of new first floor windows and rooflights at 46 College Street, Higham Ferrers.**

**RESOLVED:**

That the Council have no comments and no objections to make.

- (ii) **19/01695/FUL: Single storey rear extension at 16 Roman Way, Higham Ferrers.**

**RESOLVED:**

That the Council have no comments and no objections to make.

5.2. **To note determinations on planning applications.**

**RESOLVED:**

Planning Permission

19/01110/FUL – Workshop at 85 Wharf Road, Higham Ferrers.

19/01394/FUL – Single storey rear/side extension at 19 Wykeham Road, Higham Ferrers.

Listed Building Consent

19/01006/LBC – Retention of 3D Salon name and details on wooden header above main shop window and frosted salon details on main shop window at 4B Market Square, Higham Ferrers (Sasha Louise)

6. **CONDITION OF THE HIGHWAYS**

With the aid of photographs, Cllr P Tomas spoke of the potholes on the roads in the town and the litter on the roadside verges, and in particular the litter on the verges of the A45 dual carriageway. Cllr Gardener referred to the Town Council's 'Who Should I Contact Sheet'. The Clerk demonstrated the County Councils online reporting system. 'Fix My Street'.

**RESOLVED:**

That the Council write a letter to the County Council and Highways England as appropriate regarding the poor state of the roads, footpaths, verges and signage in Higham Ferrers. That publicity be undertaken in the Higham Times, on social media and at the Farmers' Market to raise awareness and encourage use by the public of the various contact details for reporting problems.

7. **CO-OP BUS STOP LAY-BY**

**RESOLVED:**

That the Clerk explore with the County Council the feasibility and the steps that would be involved in removing the co-op bus stop lay-by so the bus stops on the road.

8. **ITEMS TO REPORT**

Cllr P Tomas referred to his previous request for an agenda item with regard to the open fires at the scrapyards near the A6 Irthlingborough Bridge. The Clerk confirmed the item was on the agenda for the Environment and Recreation Committee.

9. **DATE OF NEXT MEETING**

10<sup>th</sup> December 2019.

Chairman

Date