

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON MONDAY 15<sup>th</sup> JUNE 2015 at**

**6 p.m. at the TOWN HALL**

**PRESENT:**

CLlr Richard Gell (Chairman), Simon Wiles, Cllr Mrs Pam Whiting, Cllr Bert Jackson, Cllr Mrs Val Newbery, Cllr Jason Smithers, Cllr David Drage, Cllr Mrs Anna Sauntson, Pat Bird, Sandra Mitcham (Town Clerk), Danielle Edwards (Admin/Finance Officer), Julie Morriss (Admin Officer)

The new committee made their introductions.

**1. ELECTION OF CHAIRMAN**

Cllr Gell was nominated and the nomination was unanimously accepted.

**RESOLVED:**

That Cllr R Gell be elected as Chairman for 2015/16

**2. APOLOGIES**

Apologies were received from: Cllr Mrs Olwen Mayes

**3. ELECTION OF VICE CHAIRMAN**

Cllr Mrs Sauntson was nominated and the nomination was unanimously accepted.

**RESOLVED:**

That Cllr Mrs A Sauntson be elected as Vice Chairman for 2015/16

**4. CO-OPTION OF NON MEMBERS ONTO COMMITTEE**

**RESOLVED:**

That Simon Wiles and Pat Bird be co-opted onto the committee to represent Higham Ferrers Tourism.

Celia Ingram to be contacted to ask if she would like to represent the Church.

**5. DECLARATIONS OF INTEREST**

**OTHER INTERESTS**

Cllr Bert Jackson – Tourism

Cllr Mrs Anna Sauntson – Church and Tourism

**6. MINUTES**

**RESOLVED:**

That the minutes of the meeting held on 16<sup>th</sup> March 2015 be signed by the Chairman as a true and correct record.

**7. PUBLIC FORUM**

No public present.

## **8. CHRISTMAS SPARKLE 2015**

**8.1 HIGHAM FERRERS TOURISM.** Pat Bird reported that the Rock Choir and the Six Week Choir had confirmed that they would be performing. Tourism are currently in discussion with Beans the Café regarding the use of the back area of the restaurant for craft stalls. Pat to see if she can secure the services of a Town Crier for the day. Tourism agreed to pay. Tourism to ask local businesses if they will decorate their shops. A local dance group would like to use the stage to perform and Tourism would arrange their time. This will be covered by Tourisms insurance and they will produce a risk assessment for the use of the stage.

**8.2 ST MARY'S CHURCH.** Cllr Sauntson said that plans were moving forward regarding the arrangements for the displays in Church entitled 'Magic of Christmas'. Carol Singing will be at 4 p.m. The hand bells will be playing in the Church.

### **8.3 HIGHAM FERRERS TOWN COUNCIL.**

#### **RESOLVED:**

That Simon Wiles would lead on the Christmas Sparkle.

He confirmed that the Ice Queen Skating Rink had been booked 12' x 12' which will be the centre attraction on the Market Square. They will be providing 2 staff to cover the event itself, but the entrance money will be collected by two Rotary groups. Rotary will be given a percentage of the takings, which was to be agreed. The Ice Queen and the Fair both have their own public liability insurance. Enquiries will be made for insuring the Rink for inclement weather. The Continental Market has confirmed that they will be attending and arrangements will be as before. More barriers will be considered for health and safety reasons, around the end of Wood Street. Police support will be required. The road closure will be the same as last year.

### **8.4 TICKET PRICE**

#### **RESOLVED:**

That the ticket price for the Ice Rink be as follows e.g. Adults £5 and children up to the age of 14 years £3.

The banner space for local businesses to advertise have been sold and there is a waiting list. More space might be made available.

**8.5 APPROVE BUDGET**

**RESOLVED:**

That the budget as circulated be approved.  
The light sabre sellers will be charged £35.

**9. ITEMS TO REPORT**

None

**10. DATE OF NEXT MEETING**

The date of the next meeting is scheduled for Tuesday 15<sup>th</sup> September at 6 p.m.

Chairman \_\_\_\_\_

Date: \_\_\_\_\_