

# Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE

## ***NOTICE IS HEREBY GIVEN THAT –***

A Meeting of the Environment and Recreation Committee will be held virtually using zoom video conferencing on **TUESDAY** the **TENTH** day of **NOVEMBER 2020** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.  
If you wish to speak at the meeting or attend the meeting but not speak please use the zoom link details below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85476678768?pwd=L0ptdzdONnlOTkZhU29rNnRqc1BDdz09>

Meeting ID: 854 7667 8768

Passcode: 583403

One tap mobile

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+442034815240,,85476678768#,,,,,0#,,583403# United Kingdom

Dial by your location

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+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

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Meeting ID: 854 7667 8768

Passcode: 583403

Find your local number: <https://us02web.zoom.us/j/85476678768>

## **AGENDA**

- 1. APOLOGIES**  
To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
- 3. MINUTES**  
To approve and sign as a correct record the minutes of the meeting held 15<sup>th</sup> September 2020.
- 4. PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
- 5. CEMETERY FEE REVIEW FOR 2021/22**  
To review the cemetery fees for 2021/22.

6. **SPORTS AND FACILITY FEE REVIEW FOR 2021/22**
  - 6.1. To receive and note report regarding the use of facilities current year to date.
  - 6.2. To review the following fees:-
    - Sport clubs and facility fees
    - Casual hire of Tennis Courts and MUGA
    - School use of facilities
    - Pavilion hire
    - Hire of Castle Fields for fairs etc.
7. **TREE PLANTING, SAFFRON ROAD RECREATION GROUND**

To consider the planting of 5 'Swedish White Beam' trees on Saffron Road Recreation Ground.
- 8.. **GREENWAY, KINGS MEADOW, GROUNDS MAINTENANCE TO BOUNDARY LAND**

To consider whether any grounds maintenance works should be undertaken on land that bounds the Greenway through the Kings Meadow estate.
9. **ADDITIONAL FENCING AND GATE AT THE DOGS OFF LEAD AREA**

To consider a request from the users of the Dogs Off Lead area for the installation of a 2nd access gate to form a fenced-off double gate entry system.
10. **WASHING AND MOSS TREATMENT OF THE TENNIS COURTS**

To consider entering a 3-year contract for the annual provision of high pressure washing and moss treatment of the tennis courts at a cost of £730 per annum.
11. **ACCESS TO THE OPEN SPACE TO THE REAR OF BEDE CLOSE**

To agree a response to correspondence received from a resident with regard to access to the open space to the rear of Bede Close.
12. **SHARED CONSERVATION. PROPOSED WILDFLOWER MEADOW SOVEREIGN FIELDS, KINGS MEADOW ESTATE**

To consider the request from Hegarty Property Management Ltd to support pursuit of the idea for a wildflower meadow at Sovereign Fields.
13. **CLERK'S REPORT**

To receive and note the report from the Clerk.
14. **PARISH PATHS WARDEN REPORT**

To receive and note the report from the Parish Paths Warden, Marion Darnell.
15. **ITEMS TO REPORT**

An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
16. **DATE OF NEXT MEETING**

12<sup>th</sup> January 2021.

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk *S J Mitcham*

Date: 4<sup>th</sup> November 2020.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.