

# **Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE**

## ***NOTICE IS HEREBY GIVEN THAT –***

A Meeting of the Environment and Recreation Committee will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **THIRTEENTH** day of **NOVEMBER 2018 at 7.30pm in the evening.**

The meeting will be open to the public unless the Council otherwise direct.

## **AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held 11<sup>th</sup> September 2018.
4. **PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
5. **CEMETERY FEE REVIEW FOR 2019/20**  
To review the cemetery fees for 2019/20.
6. **FEES REVIEW FOR 2019/20**  
To review the following fees:-  
Sport clubs and facility fees  
Hire of Castle Fields for fairs etc.  
Casual hire of Tennis Courts and MUGA  
School use of facilities  
Pavilion hire
7. **NOTICE BOARD AT THE CEMETERY**  
To agree location and style for the notice board for purchase and installation at the Cemetery.
8. **PARKING ISSUES, STANWICK ROAD DOGS OFF LEAD AREA**  
To consider parking issues at Stanwick Road Dogs Off Lead Area.
9. **PARKING PROVISION FOR MALLARD CLOSE OPEN SPACE**  
To consider a response to a letter from a resident of Mallard Close regarding suggestion for parking.
10. **INTERPRETATION PANEL FOR MALLARD CLOSE OPEN SPACE**  
To consider the installation of an interpretation panel for Mallard Close Open Space.

11. **TOWN CRICKET CLUB**  
To receive and note report from the Higham Ferrers Town Cricket Club.
12. **BUDGET 2018/19**  
To consider proposals for the budget for 2018/19.
13. **PARISH PATHS WARDEN REPORT**  
To receive and note the report from the Parish Paths Warden, Marion Darnell.
14. **ITEMS TO REPORT**  
An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
15. **DATE OF NEXT MEETING**  
15<sup>th</sup> January 2019.

Mrs S J Mitcham BA (Hons), FILCM  
Town Clerk  
Date: 7<sup>th</sup> November 2018.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

**NOTE:**

**THE COUNCIL CHAMBER IS ON THE FIRST FLOOR. A STAIR LIFT IS AVAILABLE. IF YOU WISH TO USE THE STAIR LIFT WE WOULD BE GRATEFUL IF YOU COULD CONTACT US IN ADVANCE OF THE MEETING TO MAKE ARRANGEMENTS AND ENSURE SUFFICIENT TIME IS AVAILABLE FOR ITS USE PRIOR TO THE START OF THE MEETING.**