

# Parish of HIGHAM FERRERS

## NOTICE OF MEETING OF COMMITTEE

### *NOTICE IS HEREBY GIVEN THAT –*

A Meeting of the Environment and Recreation will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **TWENTY-THIRD** day of **MAY 2017** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

### AGENDA

1. **ELECTION OF A CHAIRMAN**  
To elect a Chairman for 2017/18.
2. **APOLOGIES**  
To receive and accept apologies for absence.
3. **ELECTION OF A VICE-CHAIRMAN**  
To elect a Vice-Chairman for 2017/18.
4. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
5. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held 14<sup>th</sup> March 2017.
6. **PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
7. **TOWN CLERK'S REPORT**  
To receive and note Town Clerk's Report.
8. **CASTLE FIELDS MOAT WORK**  
To agree expenditure on maintenance works at Castle Fields Moat.
9. **PATH NEAR FITZWILLIAM LEYS PLAY AREA AND OPEN SPACE TO REAR OF HENRY CHICHELE SCHOOL**  
To consider quotes for the repair of footpaths near Fitzwilliam Leys Play Area and on open space to the rear of Henry Chichele School.
10. **POOL TABLE TROLLEY**  
To consider whether to purchase a trolley for the pool table at the Pavilion.
11. **CABIN ADJACENT TENNIS COURTS**  
To consider design options for a cabin for providing changing/toilet facilities by the tennis courts and to consider whether the building would be seen as temporary or permanent.

12. **SPORTS PAVILION**  
To consider the type of facilities and accommodation for a new/refurbished building and the next steps in the project.
13. **REPLACEMENT PLAY EQUIPMENT IN SAFFRON ROAD PLAY AREA**
  - 13.1. To consider whether to replace the roundabout in Saffron Road Play Area.
  - 13.2. To consider quotes to replace the Woodlands Multi Play Unit in Saffron Road Play Area.
14. **PARISH PATHS QUESTIONNAIRE**  
To agree the response to the Northamptonshire Highways questionnaire.
15. **PARISH PATHS WARDEN REPORT**  
To receive and note the report from the Parish Paths Warden.
16. **ITEMS TO REPORT**  
An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
17. **DATE OF NEXT MEETING**  
11<sup>th</sup> July 2017

Signed  
Sandra Mitcham  
Town Clerk (BA (Hons), FILCM  
17<sup>th</sup> May 2017

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

**NOTE:**

**THERE IS NO DISABLED ACCESS TO THE COUNCIL CHAMBER ON THE FIRST FLOOR. ARRANGEMENTS CAN BE MADE TO USE A VIDEO LINK. SEVEN DAYS NOTICE IS REQUIRED TO MAKE ARRANGEMENTS FOR AN EXTRA MEMBER OF STAFF TO BE IN ATTENDANCE.**