

# **Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE**

## ***NOTICE IS HEREBY GIVEN THAT –***

A Meeting of the Environment and Recreation Committee will be held at the **TOWN HALL, MARKET SQUARE, HIGHAM FERRERS** on **TUESDAY** the **THIRTEENTH** day of **MARCH 2018 at 7.30pm in the evening.**

The meeting will be open to the public unless the Council otherwise direct.

## **AGENDA**

1. **APOLOGIES**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
3. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held 16<sup>th</sup> January 2018.
4. **PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
5. **PARISH PATHS WARDEN REPORT**  
To receive and note the report presented by the Parish Paths Warden, Marion Darnell.
6. **FOOTPATH RESURFACING, SAFFRON ROAD RECREATION GROUND**  
To agree the extent of resurfacing works to the footpath across the Saffron Road Recreation Ground.
7. **PLAY AREA, MALLARD CLOSE/NIGHTINGALE WAY**  
To review the consultation responses and design requirements and to agree a budget to enable competitive designs and quotes.
8. **REPAIR AND IMPROVEMENT WORKS TO THE SKATE PARK**  
To agree the works to repair and improve the banking to the end ramps of the skate park.
9. **REGULARISATION OF OCCUPIED LAND, WINDERMERE DRIVE**  
To agree action to regularise unauthorised occupation of Council land, Windermere Drive.
10. **COMMUNITY CENTRE WORKING PARTY**  
To receive and note the report from the Community Centre Working Party.
11. **PLAY EQUIPMENT, SAFFRON ROAD RECREATION GROUND**  
To appoint the contractor for the supply and installation of the 3 items of equipment for older children at Saffron Road Recreation Ground.

12. **KINGS MEADOW PHASE 5**  
To receive and note a verbal update report on Kings Meadow Phase 5 open space.
13. **CLOSURE OF MEETING TO PUBLIC AND PRESS**  
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the following items of business, the Press and the Public be excluded from the meeting.
14. **ULLSWATER CLOSE**  
To agree action with regard to land at Ullswater Close.
15. **GLEBE FARM**  
To receive a verbal update on the legal case and agree further expenditure on legal fees.
16. **RE-OPEN THE MEETING TO THE PUBLIC AND PRESS**  
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
17. **ITEMS TO REPORT**  
An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
18. **DATE OF NEXT MEETING**  
22<sup>nd</sup> May 2018.

Signed  
Sandra Mitcham  
Town Clerk (BA (Hons), FILCM  
7<sup>th</sup> March 2018

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

NOTE:  
THERE IS NO DISABLED ACCESS TO THE COUNCIL CHAMBER ON THE FIRST FLOOR. ARRANGEMENTS CAN BE MADE TO USE A VIDEO LINK.  
SEVEN DAYS NOTICE IS REQUIRED TO MAKE ARRANGEMENTS FOR AN EXTRA MEMBER OF STAFF TO BE IN ATTENDANCE.