

# Parish of HIGHAM FERRERS NOTICE OF MEETING OF COMMITTEE

## ***NOTICE IS HEREBY GIVEN THAT –***

A Meeting of the Environment and Recreation Committee will be held virtually using zoom video conferencing on **TUESDAY** the **FOURTEENTH** day of **JULY 2020** at **7.30pm** in the evening.

The meeting will be open to the public unless the Council otherwise direct.

To speak at the meeting: email [clerk@highamferrers-tc.gov.uk](mailto:clerk@highamferrers-tc.gov.uk) for the zoom link by midday on the day of the meeting.

To attend but not speak: email [clerk@highamferrers-tc.gov.uk](mailto:clerk@highamferrers-tc.gov.uk) for the zoom link by 6.30pm on the day of the meeting.

## **AGENDA**

1. **ELECTION OF A CHAIRMAN**  
To elect a Chairman for 2020/21.
2. **ELECTION OF A VICE-CHAIRMAN**  
To elect a Vice-Chairman for 2020/21.
3. **APOLOGIES**  
To receive and accept apologies for absence.
4. **DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
5. **MINUTES**  
To approve and sign as a correct record the minutes of the meeting held 12<sup>th</sup> May 2020.
6. **PUBLIC FORUM**  
To allow any member of the public to address the meeting upon individual items listed on the agenda for a period of not longer than three minutes.
7. **TIMBER TRIM TRAIL AT CASTLE FIELDS**  
To consider quotes and designs for a proposed Timber Trail at Castle Fields.
8. **FEES FOR HIRE OF FACILITIES**  
To review the fees considering the impact of COVID 19.
9. **HIGH PRESSURE WASHING AND MOSS TREATMENT OF THE TENNIS COURTS**  
To consider entering a 3 year contract for the annual provision of high pressure washing of the tennis courts and moss treatment of the tennis courts at a cost of £730 per annum.
10. **FENCING TO VILLA RISE PLAY AREA**  
To consider repair work to the wooden fence or the replacement of the fence at the Villa Rise play area.

11. **HEDGE TO THE BOUNDARY OF 10 BEDE CLOSE**  
To consider a request for the removal of part of the hedge to the boundary of 10 Bede Close and the Open Space.
12. **5 A SIDE FOOTBALL PITCH, SAFFRON ROAD RECREATION GROUND**
  - 12.1. To consider works to improve the 5 aside football pitch.
  - 12.2. To consider the purchase of new goals.
13. **TIMBER FROM THE CHOWNS MILL ROUNDABOUT FELLED OAK TREES**  
To agree to the adoption of the carved seats offered from Highways England from the Chowns Mill roundabout felled oak trees and to agree their location within the town.
14. **SAPLING FROM THE 3 OAKS TREE, CHOWNS MILL ROUNDABOUT**  
To consider request for the planting of a sapling from the '3 Oaks' tree from the Chowns Mill roundabout.
15. **LITTER IN THE PARKS AND OPEN SPACES**  
To consider the requirement for specific litter signage for the Parks and Open Spaces.
16. **PARISH PATHS WARDEN REPORT**  
To receive and note the report from the Parish Paths Warden, Marion Darnell.
17. **ITEMS TO REPORT**  
An opportunity for Members of the Committee to report items and to request future agenda items. No decisions can be made under this item.
18. **DATE OF NEXT MEETING**  
15<sup>th</sup> September 2020

Mrs S J Mitcham BA (Hons), FILCM

Town Clerk *S J Mitcham*

Date: 8<sup>th</sup> July 2020.

The Public and Press are welcome to attend the meeting. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.